



AKM POLYTECHNIC COLLEGE

KANNANALLOOR, KOLLAM, KERALA – 691 576

CAMPUS RULES AND CODE OF CONDUCT FOR STUDENTS

In keeping with the tradition of the Institution, all students of the college are asked to maintain discipline and decorum in the campus and refrain from any activity that can tarnish the reputation of the Institution. Violation of this will result in inviting disciplinary action under Act such as AICTE/State Board/Govt. regulations.

1. Each student shall conduct herself/himself within the Campus of the Institute in a manner befitting a student of a prestigious Institute. Each student shall show due respect and courtesy to the teachers, administrators, staff of the Institute, and to the visitors and residents to the Institute, and good neighborly behavior to fellow students.
2. Inside the campus, students should wear proper uniform and must display their ID card. Violating this may lead to punishment. Students should come in decent and presentable attire.
3. Ragging in any form and any time is banned in the Campus and all students are asked to adhere to this rule. Violation of this may lead to suspension or expulsion from the college with/without any prior notice.
4. Late entry at any time to the class or lab/workshop will not be allowed. Students should adhere class timings.
5. As a matter of general discipline, students are prohibited from loitering in the veranda/corridors during class hours and from sitting on the parapet wall.
6. Shouting, Whistling, Clapping, and Talking aloud is prohibited in the College Campus/Classes/ Labs/Canteen.
7. Wandering in Campus and going to canteen during class hours are not allowed.
8. Students should not stay back in the canteen for a long time even after the completion of break hours.
9. Students are not allowed to use cell phone within academic boundaries. Procession and use of mobile phones in the class rooms are strictly avoided. Violating these lead to disciplinary action.
10. Student Vehicles are not allowed to enter the campus. The vehicles should be parked in the parking space only. License and Driving License should always be kept by the students and produce on demand by the authorities.
11. All students are advised to maintain the environment clean and not to litter Campus. Leaning against the wall with feet place on the wall is strictly prohibited. Students are requested to cooperate to maintain the college building/properties and the Campus clean and spotless. This is a collective responsibility for the students. Do not abuse or damage the facilities.
12. Students are prohibited from writing on the boards, benches and on the walls of the class rooms, bathroom walls & windows. Writing on roads and pasting of posters on the wall are also strictly banned.

13. Involving in any indisciplinary activities viz., quarrelling, physical and verbal threats, and vandalism with co-students/students and also with the staff may lead to the suspension or expulsion of the students from the College.
14. Smoking and use of alcohols and drugs are strictly prohibited in the Campus as well as coming to the College in alcoholic conditions. Students are advised to desist from the habit of smoking, drinking alcohol altogether, as it is well known that it is injurious to health.
15. Abide by a total ban on Chewing gum and Tobacco products like Pan Parag, Pan Masala, Khaini, etc. in the Campus/Classes/Labs.
16. The students involved in common off or having less attendance in class shall be expelled from the class. They should get prior permission from HOD concerned to enter in the classes, if absent previous day(s).
17. Students absent either in morning and afternoon classes without proper reasons/permissions, are liable to disciplinary actions. They should get prior permission from HOD concerned to enter the class if absent previous classes.
18. Students cannot leave campus without the signed permission of Advisor/HOD/Principal during class hours. Failure to comply with this rule will result in disciplinary action.
19. Prescribed dress codes have to be maintained in laboratory. Records should be brought and instruction should be followed accordingly.
20. Teasing and commenting female students by male students is strictly prohibited. It is punishable as per SBTE/UGC/AICTE/Govt. rules.
21. Male students do not indulge in any kind of sexual harassment of any girl students /women. It is punishable as per SBTE/UGC/AICTE/Govt. rules.
22. Do not bring any political influence in matter pertaining to your carrier, etc.
23. Strike, Picketing, gherao, illegal association, are totally banned in the Campus. Serious breaches of any of these results in suspension/expulsion from college.
24. If any student involves voluntarily or in support of any other in boycotting Classes, Labs, etc. will be suspended from the College immediately without any enquiry.
25. Discipline and decorum should be maintained in College function/ Convocation/ College day/ Sports day etc.
26. Leave of absence results in condonation/shortage of attendance.
27. Duty leave will be granted only for the work/activity directly connected with the College/ Department and the welfare of student, and the students should take prior sanction for the same.
28. Malpractice of any kind will not be allowed during the Examination.

The College Authority shall constitute a Standing/Disciplinary Committee to investigate into the alleged violations of the code of conduct and make recommendations on the case. Based on the recommendation of the Standing/Disciplinary committee the student who has been found guilty will be punished. The severity of punishment will be based on the severity of offence.

Students should abide by all the rules and regulations of the College.

PRINCIPAL